## How to find a previous review on Simitive

- 1. Login to <u>https://ndmpdr.simitive.com/</u> and go to your 'Me' page. This is the landing page when you sign in.
- 2. Go to 'View previous reviews' under the 'My Reviews' section.

👤 My Reviev	VS				
Review Title	Completion Deadline	Reviewers	Status	Next Step	Actions
No active reviews to display.					
					View previous reviews

3. A box will drop down with your previous reviews. Select the review title for the review you would like to look at.

			Hide previous reviews		
Review Title	Date Completed / Archived	Reviewers	Status	Actions	;
<u>PDR (Support/Technical/Professional</u> <u>Managerial)</u>	20/06/2022	SARAH SPRUYTENBURG	Completed		
PDR (Research/Academic/Clinical)	16/05/2022	SARAH SPRUYTENBURG	Archived by SARAH SPRUYTENBURG	•	×

4. You can view your answers by selecting the looking backwards and looking forwards tabs. Alternatively you can select the 'Options, Attachments & Printable PDF' button on the form header and generate a printable PDF.

